

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 17th July, 2013 at 1.00 pm

Councillors

K Wakefield (Chair) A Carter
J Blake
M Dobson
P Gruen
R Lewis
L Mulherin
A Ogilvie
L Yeadon

MEMBERSHIP

S Golton

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 19th June 2013</p> <p><u>LEISURE & SKILLS</u></p>	1 - 16
6 K			<p>TOUR DE FRANCE GRAND DEPART 2014</p> <p>To consider the report of the Director of City Development providing an update on the arrangements being developed to deliver a successful Tour de France Grand Départ in Leeds during July 2014.</p> <p><u>Report to follow</u></p>	

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7			<p><u>ADULT SOCIAL CARE</u></p> <p>LEEDS SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2012/2013</p> <p>To consider the report of the Director of Adult Social Services which presents the sixth annual report of the Leeds Safeguarding Adults Board, whilst also provides an update on the work of the Leeds Safeguarding Adults Board.</p>	17 - 78
8 K			<p><u>LEADER OF COUNCIL'S PORTFOLIO</u></p> <p>FINANCIAL HEALTH MONITORING 2013/14 - FIRST QUARTER REPORT</p> <p>To consider the report of the Director of Resources presenting the Council's projected financial health position for 2013/2014 after three months of the financial year.</p>	79 - 86
9			<p>SPENDING REVIEW 2013</p> <p>To consider the report of the Director of Resources providing an overview of the Spending Review that was announced by the Government on 26th June 2013 and the <i>Investing in Britain's Future</i> paper that was issued the following day.</p>	87 - 96
10			<p>ANNUAL RISK MANAGEMENT REPORT</p> <p>To consider the report of the Director of Resources providing assurances on the strength of the Council's risk management arrangements and presenting an overview of the authority's strategic risks. The Annual Report assists the Board in fulfilling its role under the Council's Risk Management Policy for ensuring that the organisation has effective risk management arrangements in place and is an important source of evidence for the Annual Governance Statement.</p>	97 - 138

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11			<p>TREASURY MANAGEMENT OUTTURN REPORT 2012/2013</p> <p>To consider the report of the Director of Resources providing a final update on the Council's treasury management strategy and operations in 2012/2013.</p>	139 - 148
12 K			<p>CAPITAL PROGRAMME QUARTER 1 UPDATE - 2013-2016</p> <p>To consider the report of the Director of Resources providing an update on the progress of the capital programme as at June 2013. The report includes an update of capital resources, a summary of schemes which have been upgraded from 'Amber' status to 'Green' status since February and also provides a summary of progress made on some major schemes. In addition, the report advises of recent changes to the Capital Approvals process introduced to reduce bureaucracy and increase accountability, includes an update on the economic impact of the capital programme and provides an update on current approval levels in relation to schemes completed in the last financial year. Finally, the report seeks some specific approvals in relation to funding injections and the method for distribution of Capital Receipts Incentive Scheme funding across all Wards.</p>	149 - 178
13			<p>WEST YORKSHIRE JOINT SERVICES</p> <p>To consider the report of the Chief Executive providing information on the West Yorkshire Leaders' response to the recent review of West Yorkshire Joint Services (WYJS) and attempts to highlight the risks associated with pursuing the leaders recommended £1 million savings target.</p>	179 - 184

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14 K			<p>COMMISSIONING A NEW ADVICE SERVICE FOR LEEDS</p> <p>To consider the report of the Director of Environment and Housing providing an update on progress made towards commissioning a new advice service for Leeds, including the outcomes of the review of advice services across the city and the market-sounding exercise to determine the capability of potential providers of the service.</p>	185 - 200
15			<p>SEX ESTABLISHMENTS - STATEMENT OF LICENSING POLICY</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) presenting the Sex Establishment Statement of Licensing Policy for the purposes of formal adoption, to take effect from 1st September 2013.</p> <p><u>HEALTH & WELLBEING</u></p>	201 - 256
16			<p>AMENDMENT TO THE CITY PRIORITY PLAN 2011-2015</p> <p>To consider the report of the Deputy Chief Executive seeking approval of changes to the City Priority Plan 2011-15 in light of the new Joint Health and Wellbeing Strategy. The current City Priority Plan 2011-15 sets out the strategic priorities and indicators the Council has agreed with partners in order to deliver the ambition for Leeds to be the best city, including a set of priorities related to health and wellbeing. The Council's Health and Wellbeing Board agreed a Joint Health and Wellbeing Strategy identifying a number of "commitments" as its top priorities. This report seeks approval for these priorities to be adopted as the Health and Wellbeing element of the City Priority Plan to ensure that the City Priority Plan remains up to date and ensures coherence and read across to the broader strategy.</p>	257 - 266

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17			<p>LEEDS' EXPRESSION OF INTEREST TO BECOME AN INTEGRATED HEALTH AND SOCIAL CARE PIONEER</p> <p>To consider the joint report of the Director of Public Health, Director of Adult Social Services and the Director of Children's Services informing of the Leeds Health and Wellbeing Board's Expression of Interest (Eol) to become an 'integrated health and social care pioneer'; setting out how becoming a pioneer could help Leeds achieve its ambition of becoming the Best City for Health and Wellbeing in the UK, and also seeking support to go further and faster in integrating health and social care, should the Eol be successful.</p> <p><u>DEVELOPMENT & THE ECONOMY</u></p>	267 - 310
18			<p>USING OUR ASSETS EFFECTIVELY TO SUPPORT THE DELIVERY OF THE COUNCIL'S BUSINESS PLAN AND FINANCIAL STRATEGY</p> <p>To consider the report of the Director of City Development providing information about the current review of Council assets which is designed to ensure that, in a time of significant financial challenge, we use our assets as effectively as possible. The Council's asset resource is an area where there are opportunities to achieve reductions, while aiming to protect and potentially improve the service to our customers.</p>	311 - 326
19 K	Weetwood		<p>WEST PARK CENTRE OPTIONS APPRAISAL AND RESPONSE TO WEST PARK CENTRE CAMPAIGN GROUP DEPUTATION TO COUNCIL</p> <p>To consider the report of the Director of City Development which enables the Board to consider and decide the future of the West Park Centre in the context of the outcome of the assessment of two options, as instructed by Executive Board in February 2013. In addition, the report provides a response to the deputation to Full Council on 8th May 2013 from the West Park Centre Campaign Group.</p>	327 - 376

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20 K			<p>DERELICT AND NUISANCE PROPERTY PROGRAMME UPDATE, INCLUDING THE FORMER ROYAL PARK SCHOOL AND FORMER SOUTH LEEDS SPORTS CENTRE</p> <p>To consider the report of the Director of City Development on the progress made to tackle a number of derelict and nuisance properties across the city, identified following detailed work at locality level and prioritised for action by Executive Board at its February 2012 meeting. The report also highlights some of the achievements to date and outlines the changes to be made to improve the overall efficiency of enforcement activities within the programme. Proposals are included to widen the scope of the programme to include the potential for acquisition of interests on a number of sites for the purposes of delivering the Housing Investment Land Strategy. In addition, permission is sought to demolish two council owned buildings, the former South Leeds Sports Centre and the former Royal Park School.</p>	377 - 406
21 K			<p>HOUSING INVESTMENT LAND: A STRATEGIC APPROACH TO DELIVERY</p> <p>To consider the report of the Director of City Development seeking support for proposed new policy measures and actions aimed at maximising investment to increase housing choice and affordability.</p>	407 - 434

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22 K			<p><u>NEIGHBOURHOODS, PLANNING & SUPPORT SERVICES</u></p> <p>COUNCIL HOUSING GROWTH PROGRAMME</p> <p>To consider the joint report of the Directors of Environment and Housing and City Development providing the Board with details of a proposed approach to investment in new council housing funded through the Housing Revenue Account. In addition, the report seeks approval to the proposed programme which will contribute to the overall level of resources available to support housing priorities as well increase the council tax base and the level of New Homes Bonus receivable.</p>	435 - 450
23	Beeston and Holbeck; City and Hunslet; Hyde Park and Woodhouse	10.4(3) (Appendix A only)	<p>LITTLE LONDON, BEESTON HILL AND HOLBECK - HOUSING PFI - CONFIRMATION OF FINANCIAL CLOSE AND FINAL AFFORDABILITY POSITION</p> <p>To consider the report of the Director of Environment and Housing providing details of the outcomes which will be delivered by the Little London, Beeston Hill and Holbeck Private Finance Initiative Project and which also confirms the final affordability position achieved at the project's Financial Close.</p> <p>Appendix A to this report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4 (3).</p>	451 - 494

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24			<p>HOUSING MANAGEMENT REVIEW IMPLEMENTATION</p> <p>To consider the report of the Director of Environment and Housing informing of the proposed role and functions of the Housing Management Advisory Board and providing an update on the progress made to establish the shadow Board arrangements. In addition, the report provides an opportunity to consider the proposed governance arrangements prior to consideration by the General Purposes Committee.</p>	495 - 508
25	Burmantofts and Richmond Hill; Chapel Allerton; City and Hunslet; Gipton and Harehills		<p>RESPONSE TO DEPUTATION TO COUNCIL ON DESTITUTION IN THE ASYLUM SEEKING POPULATION OF LEEDS</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) responding to the deputation presented to full Council on the 8th May 2013 by the Regional Asylum Activism Project in respect of the issues around 'Asylum Support and the Destitution of Asylum Seekers'.</p>	509 - 532
26 K	Adel and Wharfedale		<p>HOLT PARK - A NEW HEART FOR HOLT PARK - COMPLETING THE PICTURE: DRAFT PLANNING STATEMENT FOR HOLT PARK DISTRICT CENTRE</p> <p>To consider the report of the Director of City Development presenting the content of the draft Planning Statement for Holt Park District Centre and which seeks approval of the draft statement for the purposes of a consultation exercise proposed to be undertaken with stakeholders, to commence in September 2013 for a period of six weeks.</p>	533 - 570

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27			<p>EXTERNAL PUBLICATION OF EMPLOYEE INTERESTS FOR HIGH RISK POSTS</p> <p>To consider the report of the Director of Resources which outlines a series of proposals relating to Elected Member, and in certain circumstances, public access to interests declared by officers. The proposals also aim to provide a greater level of assurance that employees are declaring relevant interests and that Directors are reviewing and taking appropriate actions on related matters, as the need arises. Also, the report invites consideration of the related recommendations of the Housing and Regeneration Scrutiny Board.</p> <p><u>CHILDREN'S SERVICES</u></p>	571 - 580
28 K			<p>INVESTING IN LOOKED AFTER CHILDREN PART A: KINSHIP CARE, FOSTER CARE AND ADOPTION SERVICES</p> <p>To consider the report of the Director of Children's Services seeking agreement to a range of proposals intended to enhance the provision of locally based placements for looked after children. These include an increase of allowances and fees to foster carers; the strengthening of our informal kinship care strategy and the proposals as set out in the adoption reform grant.</p>	581 - 600
29			<p>INVESTING IN LOOKED AFTER CHILDREN PART B: RESIDENTIAL CHILD CARE PROVISION</p> <p>To consider the report of the Director of Children's Services outlining the background to the proposals for the development of residential services in the city and outlining plans to close and decommission the remaining two eight bed children's homes in order to develop three new smaller children's homes, in order to improve the quality and range of residential services in Leeds, to improve outcomes for children and also to reduce the dependence on expensive external placements.</p>	601 - 614

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30 K			<p data-bbox="676 286 1305 427">LEARNING FOR LEEDS - SETTING OUR STRATEGIC DIRECTION FOR ENSURING SUFFICIENT GOOD QUALITY SCHOOL PLACES</p> <p data-bbox="676 472 1398 797">To consider the joint report of the Director of Children’s Services and the Director of City Development providing an outline strategy for the recommended strategic approach to planning for learning places. The report provides a summary of the national and local context and highlights key risks and issues. In addition, the report also makes recommendations on a number of key principles to consider when planning for learning places.</p>	615 - 634
31 K	Calverley and Farsley		<p data-bbox="676 909 1390 1155">BASIC NEED PROGRAMME: PART A PERMISSION TO CONSULT ON FURTHER PROPOSALS FOR EXPANSION OF PRIMARY PROVISION IN 2015 AND PART B PROPOSAL TO CHANGE THE STATUS OF CALVERLEY CE (VC) PRIMARY SCHOOL FROM VOLUNTARY CONTROLLED TO VOLUNTARY AIDED</p> <p data-bbox="676 1200 1398 1559">To consider the report of the Director of Children’s Services in respect of the Basic Need Programme. Part A of the report seeks permission to consult on further proposals for expansion of primary provision in 2015. Part B of the report deals with the intention of the Governing Body of Calverley Church of England Primary School to formally consult on a proposal for the School to change from Voluntary Controlled to Voluntary Aided status</p>	635 - 664
32 K			<p data-bbox="676 1632 1353 1700">INVESTING IN YOUNG PEOPLE: TARGETED YOUTH WORK AREA FORMULA</p> <p data-bbox="676 1744 1398 1957">To consider the report of the Director of Children’s Services seeking approval of a new formula for the distribution of the targeted youth work budget which will underpin the redesign of youth work in Leeds and strengthen the shaping and commissioning role of Area Committees.</p>	665 - 682

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33 K			<p data-bbox="676 286 1382 427">OUTCOME OF THE TRANSPORT CONSULTATION AND PROPOSED CHANGES TO THE CHILDREN'S SERVICES TRANSPORT POLICY</p> <p data-bbox="676 472 1401 725">To consider the report of the Director of Children's Services presenting the outcome of the recent public consultation on the current Children's Services Home to School Transport Policy and which makes recommendations for proposed inclusion within a new policy, which is presented to the Executive Board for the purposes of approval.</p>	683 - 772